

All information provided in this form is confidential to the Interview Selection Board. It will be held safe until the appointment process has been concluded, after which it will be destroyed.

	MONAGHAN COLLEGIATE SCHOOL APPLICATION FORM FOR TEACHING POSTS		Please insert a passport size photograph			
Job Information						
Position applied for	Business Studies					
Hours	22 hours:					
Additional Information	Maternity Leave					
Closing date of application.	13th October 2022					
Personal Details						
Name						
Home Address			Mobile phone number			
			Home phone number			
			PPS No			
			Teacher Council Number			
Email address						
School Details						
Roll Number	64830E					
Chairperson	Rev Alan McQuade					
School	Monaghan Collegiate School					
Address	Corlatt, Monaghan					
County	Monaghan					
Eircode	H18 X027					
Patronage	Joint Church of Ireland & Presbyterian					
For Official use	Received by		Date	___/___/___	Time	

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EDUCATION QUALIFICATIONS – MOST RECENT FIRST					
INCLUDE UNDER GRADUATE & POST-GRADUATE QUALIFICATIONS. THE SUCCESSFUL CANDIDATE MAY BE ASKED TO PRESENT ORIGINAL DOCUMENTS					
Degree etc	Grade	Subjects	Awarding Body	Length of course	Year of Award
Teaching Qualification					
Qualification	Grade	Subjects	Awarding Body	Length of course	Year of Award

OTHER RELEVANT, NON-ACCREDITED COURSES – MOST RECENT FIRST:

OTHER RELEVANT EMPLOYMENT EXPERIENCE - MOST RECENT FIRST			
Employer/Project	Position	Duties	Dates

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TEACHING EXPERIENCE - MOST RECENT FIRST *IF NEWLY QUALIFIED SEE BELOW			
PROBATED : YES <input type="checkbox"/> NO <input type="checkbox"/>			
School Name	Address	Subjects taught	Dates

*IF NEWLY QUALIFIED PLEASE INSERT TEACHING PRACTICE GRADES – MOST RECENT FIRST				
School Name	Address	Subjects taught	Dates	Grade

POST(S) OF RESPONSIBILITY (IF APPLICABLE)– MOST RECENT FIRST			
School Name	Address	Position Held	Dates

AREAS OF SPECIAL INTEREST – CURRICULAR /OTHER	
Area	Expertise/Experience

PLEASE INDICATE HOW YOU CAN CONTRIBUTE TO THE ETHOS OF THIS SCHOOL

NOT MORE THAN 150 WORDS

ADDITIONAL INFORMATION (NOT ALREADY MENTIONED) TO SUPPORT YOUR APPLICATION.

NOT MORE THAN 150 WORDS

Please Note:

1. Please include at least one referee who knows you in a professional capacity
2. Please include at least one referee who knows you in a personal capacity
3. Close relatives and friends should not be listed as referees
4. As it is probable that referees will have to be contacted outside of school times, it is crucial that phone numbers at which referees can be contacted (three if possible) are given.

Please Note:

1. The completed application form must be submitted by email to mcsprincipal@monaghancollegiateschool.ie by the 13th October 2022 at 12.00 noon
2. Canvassing will disqualify.
3. **DO NOT**
 - a. Enclose a separate letter of application.
 - b. Send a Curriculum Vitae

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- c. The successful candidate will be required to present original documents in relation to Teaching/other Qualifications prior to appointment.

NAMES & CONTACT DETAILS OF REFEREES			
Referee 1 (professional)		Referee 2 (personal)	
Name		Name	
Role		Role	
Address		Address	
Work Tel Number:		Work Tel Number:	
Home Tel Number:		Home Tel Number:	
Mobile Tel Number:		Mobile Tel Number:	-
UNDERTAKING			
I certify to the Board of Management that the information provided herewith is true and correct.			
Signature		Date	